



STAFF REPORT

File No. SPC Report-03/12

Date: January 11, 2012
To: Trent Conservation Coalition Source Protection Committee
From: Diana Tyner, Source Protection Planning Assistant
RE: Explanatory Document Content for Fuel

Sections of the explanatory document have been prepared for several *draft* source protection policies. The purpose of the explanatory document is to provide stakeholders, the general public, the Ministry of the Environment, and other interested parties with an understanding of the rationale for the policies included in the Source Protection Plan. Each policy will have a specific section in the document. The document is a work in progress, and a draft of the section for policies related to fuel storage is attached.

The explanatory document is based on the requirements of Section 40 of the *General Regulation* (O. Reg. 287/07) made under the *Clean Water Act, 2006*. The document is specific to each policy and is based on the rationale and any information or decisions that influenced policy development. The timeline of each policy is presented by reviewing key milestones, main comments and decisions made at SPC meetings and Municipal Working Groups from the “policy concept” phase through to draft policies as circulated for pre-consultation. The document will also be expanded to summarize pre-consultation feedback. The document was assembled from SPC staff reports, SPC and Municipal Working Group minutes, comments from Conservation Authority and Regional staff, and the various draft versions of the policies themselves.

For each policy, the proposed format for the explanatory background would be separated into five main sections:

Introduction

This section is a short summary of the policies and is intended to recap the “end result” of the policy discussions. It identifies the policy numbers and current names of each policy.

Policy Concepts

This section reviews the initial policy concepts developed at the beginning of the policy development process. The numbering of these concepts is based on initial numbering and therefore not reflective of the current numbering. Following these concepts, a description of Municipal Working Group comments is outlined (in one or two rounds, as applicable). Comments represent both specific comments and general comments applicable to all policies for the threat. Municipal Working Group Comments are followed by a summary of SPC Meeting feedback (there may be one or more depending on the policy), which indicates which Municipal Working Group comments were adopted and any additional comments made by the SPC. Changes in the

process are identified throughout as a general text box, strikethrough text (where deleted), or bold text (where changed or inserted).

First Policy Wording

This section identifies the initial draft policy text developed based on the adopted policy concepts. It outlines specific discussion items and action(s) that were discussed during this process by the Municipal Working Groups and the SPC. Any changes are identified to represent the evolution of the draft policy.

Pre Consultation Period

This is a placeholder section that will represent the policy process associated with Pre Consultation. It will identify and summarize the main comments from all implementing bodies that resulted in a change to each policy during the Pre Consultation period.

Draft Source Protection Plan

This section will represent the policy wording given in the Draft Source Protection Plan and any current discussion items or next steps for the policy.

Recommendation: Accept the proposed format as a template for use in the explanatory document.
